

TRAINING NEEDS ANALYSIS (TNA)

It is always good to optimize investments made on every endeavor especially human capacity building. To attain this, a good TNA is vital to enable organizations harness better value, for money expended on training. We conduct TNA based on organizational goals and strategies: current and future needs.

BLENDED LEARNING

Our methodology for better learning outcomes is based on blended learning approach which includes: Classroom based training, Self-study, Skill Acquisition, Video-Conferencing E-learning.

AVAILABLE FACILITIES

The Institutes is situated in a serene, alluring and beautiful environment. It is on a land area of about 93 hectares with the following top grade facilities available for use by the public.

Auditorium: A 409 seater Auditorium complete with modern teaching and learning facilities.

Video Conference Hall: An ultra modern video Conference hall is available for intervention between resource persons and course participants.

E-learning platform: A multi-tenant Learning Management System that allow simultaneous delivery of online training to over a million users globally.

E-test Centre (proctored): e-test Centre allow simultaneous conduct of a well secured (proctored) online examination to over a million participants globally.

E- Accreditation: Online accreditation system used in running application process and through which applicants organisation must submit applications.

Computer Based Test Centre: A state of art digital classrooms that can accommodate about 370 participants at a goal.

E- Library: The Institute has a functional e-library for use by staff and course participants. Over 2million e-books can be accessed.

Functional Clinic: A functional Clinic is in place at PSIN for use by staff, course participants and the immediate community.

Power Sub Station: PSIN has a dedicated sub Station for its power needs.

Security Out Post: A Security out post is available at PSIN to provide security.

Fire Station: Functional fire Station that provide services not just to the Institute but the entire subordinate community.

BoreHoles and Water Treatment Plants: PSIN has over ten boreholes and treatment plants for regular supply of portable water.

Accommodation: PSIN has three hundred and twenty five (325) rooms and suites for use by the course participants.

Banquet Hall: Available to cater for all kinds of programmes and events.

CLASSROOMS AVAILABLE FOR LECTURES, PROGRAMMES AND EVENTS.

Burka Aji-Goni Executive hall (150 seater)

Syndicate Hall (20each x 4 halls) + 10=90

Armenga Gundu Hall (120 seater)

Winifred Oyo-Ita Lecture Theatre (150 each x 2 halls)= 300

Osinbajo Lecture Theatre (60 each x 12 halls)=600

Sport Complex Hall (100 each x 2 halls)=200

Entrepreneurship Centre: PSIN vocational training centre established to cater for interested serving and existing officers in public Service.

Sport Complex: Established to cater for fitness/general wellbeing of staff and training participants.

Contact us @:

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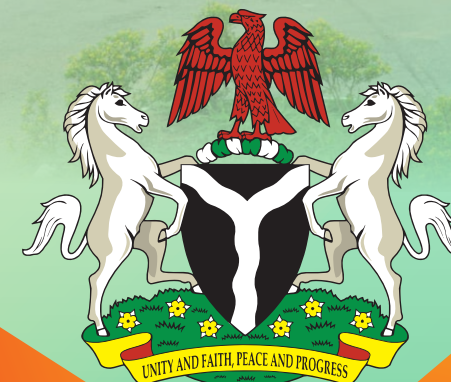
Website: www.psin.gov.ng

AVAILABLE FACILITIES



PUBLIC SERVICE INSTITUTE OF NIGERIA (PSIN)

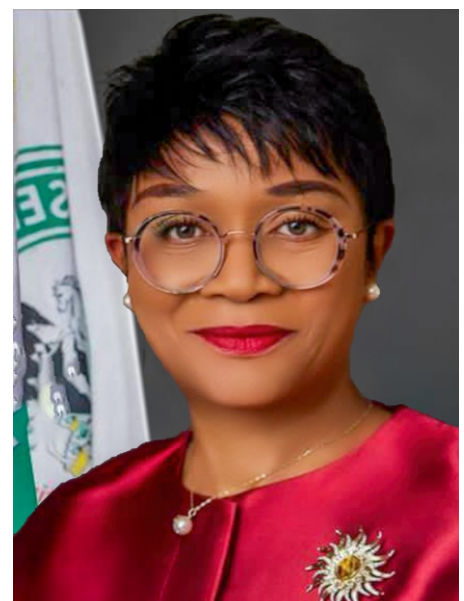
The Presidency



Learning, Leading & Innovating



Mrs. Didi Esther Walson-Jack, OON, mni
Head of the Civil Service of the Federation



Imeh Okon
Bsc, Msc, BL, LLB, ACIARb
Administrator / CEO
Public Service Institute of Nigeria

INTRODUCTION

The Public Service Institute of Nigeria (PSIN), Abuja is a manpower Development Institute (MDI) under the supervision of the office of the Head of the Civil Service of the Federation. It is a premier Institute for developing and enhancing the capacity of the generality of public servants by continuously engaging in modernising management practices in line with the demands and needs of modern day public service.

It was first conceptualized as a civil service College with its academic content tilted towards the core civil service. However, in 2008 the Federal Government in order to further broaden and enlarge its functions changed the name to the Public Service Institute of Nigeria (PSIN), Abuja with a mandate for its activities and programmes to cover the entire Public Service in the country.

VISION

To be a World-Class Centre of Excellence in transforming Public Sector Governance, Management and leadership Development.

MISSION STATEMENT

“Continuously engaging in modernizing management practices and leadership competencies of the top and middle-level man power, and to strengthen the organizational capacities of public service institutions, through provision of transformational training, research and consultancy”.

MOTTO

Learning, Leading and Innovating

STATEMENT OF STANDARD OF SERVICE/QUALITY ASSURANCE MECHANISM

PSIN prides itself on setting high standards of training to its participants. The personal support and encouragement participants receive while at PSIN is an indispensable part of each training

exercise. It is one of the key factors that set PSIN apart.

At PSIN, participants are treated with courtesy, friendliness and respect by all staff and each concern is taken seriously. Opportunities are given participants to state their learning needs which we strive to meet if they are related to the programme.

Varied teaching methods including visual aids and participative methods are used in the presentation. Our facilitators are well experienced, knowledgeable and will endeavor to find solution to questions.

OUR SERVICES

i. CONSULTANCY SERVICES:

- ❖ Recruitment for MDAs
- ❖ Promotion Examinations and Interviews
- ❖ Computer Based Tests
- ❖ Organizational Restructuring and Development
- ❖ Enterprise Resource Planning
- ❖ Benchmarking/Study tour

ii. TRAINING AND CAPACITY BUILDING PROGRAMMES:

- ❖ Trainings
- ❖ Public lectures
- ❖ Conferences & Seminars
- ❖ Workshops

RESEARCH

- ❖ Training Needs Analysis (TNA)/Survey
- ❖ Research Data collection and Analysis
- ❖ Advocacy

CONFERENCES AND SEMINARS

- ❖ National conference on contemporary HR Management in the Public Service
- ❖ Good Governance and Fiscal responsibility and management in the Public Service
- ❖ Economic Recovery and Growth Plan (ERGP) and Public Sector Reforms: Modernizing Government and improving

Public Sector

performance in the 21st Century

MANDATE/FUNCTIONS OF THE INSTITUTE

- Provide competency-based and demand driven training to Public Servants, using information and cutting-edge technology services in order to enhance their professional, technical, managerial and leadership capabilities.
- Serve as think-tank support to the Federal Government especially with regard to public sector management, reform and sustainable development.
- Provide high quality research, consultancy, and policy advocacy and implementation support services to the Federal, States and Local Governments in Nigeria.
- Serve as a centre of excellence and innovation by promoting organizational excellence and long-life learning in the public service.
- Compliment other manpower and management development institutions in Nigeria in the promotion and cultivation of enlightened management practices in the public service.
- Provide its services to a variety of clients, both within and outside of government in Nigeria or elsewhere.
- Establish a collaborative partnership with relevant Universities, professional bodies and international organizations.
- Instill in public officers a Commitment to Public Service values, ethics and integrity as a cardinal principle of public life.
- Carry out other functions as may be determined from time to time by the Government through the Board or any other law.